



CALIFORNIA STATE PERSONNEL BOARD

801 Capitol Mall • Sacramento, CA 95814

Date: February 10, 2000

To: **ALL STATE AGENCIES AND EMPLOYEE ORGANIZATIONS
ADMINISTRATIVE SERVICES DIVISION CHIEFS**

Subject: Limited-Term Appointments

The purpose of this memorandum is to advise you that, pursuant to the "sunset" provisions of Government Code § 19080.4(b), this section was repealed on January 1, 2000. Consequently, limited-term (LT) appointments can no longer be extended beyond two years under any circumstances.

Personnel Management Policy and Procedures Manual (PMPP) Section 331 has been revised to reflect these "sunset" requirements. The revised section will be distributed in the near future and continues to provide detailed guidance regarding the appropriate usage of LT appointments.

In the meantime, because of employee equity considerations associated with the use of LT appointments, we want to stress the importance of ensuring that they are used in a manner which is consistent with applicable law and rules and that their use is thoroughly documented.

Questions regarding this memorandum may be directed to Jerry Donel, Staff Services Manager, at (916) 653-1717. Questions on LT appointments in general may be directed to Kris Sullivan, Personnel Analyst, at (916) 653-8127. Either can also be reached at TDD (916) 653-1498.

Laura M. Aguilera, Chief
Personnel Resources and Innovations Division